



Dasmariñas Village Association
INCORPORATED
1417 CAMPANILLA STREET, DASMARIÑAS VILLAGE, MAKATI CITY
Tel. 843-2262 / 843-9138; Fax 810-2795

D.V.A. Circular No. 2019 – 16

June 28, 2019

New Requirements for Sticker Application

Dear DVA Member,

As indicated in a prior circular, we are requiring sticker applicants to submit documents to show that they are owners or lessees / tenants.

We have also included the Data Privacy Consent Form as part of the 2019 sticker application process in compliance with the requirements of the Data Privacy Act of 2012. As you are providing us with personal information in connection with your sticker application and your other dealings with DVA, the Data Privacy Act of 2012 requires us to obtain your consent for the processing of such personal information.

We would not be able accept your sticker application unless you give us your consent to process your personal information by signing the Data Privacy Consent Form.

Below is a summary of the documents required for your sticker application (but please refer to the sticker application form for further details):

- ☐ Duly filled-up application form
- ☐ Duly signed Data Privacy Consent Form
- ☐ Copy of TCT (if owner) or copy of *current* lease contract (if lessee / tenant)
- ☐ OR & CR copy (no need to submit CR copy if vehicle was previously issued a DVA sticker)
- ☐ Secretary's Certificate or similar document on assignment of vehicle to resident (only applicable to vehicles owned by non-individuals such as corporations and sovereign states)

We respectfully request your cooperation so that we may deliver our services to you more efficiently.

Thank you.

DVA MANAGEMENT