## Dasmariñas Village Association Inc.

1417 Campanilla Street, Dasmarifias Village
Tel. No.: 843-2262;843-9138; Email: dasma.association@yahoo.com

D.V.A. Circular No. 2015 - 42

December 17, 2015

# DVA CHRISTMAS WORK SCHEDULE/REMINDERS

Dear Residents:

Many of you may go on vacation this Christmas Holiday. Here are some reminders on:

#### I. SECURITY AND SAFETY

- Ensure that all doors, windows and access to your house are properly locked.
- Assign a trusted caretaker to look after your property for the duration of your vacation.
- Unplug all electrical appliances from the outlet or shut down the main switch if nobody will be left in the house.
- Keep combustible materials properly stored.
- Instruct your staff not to disclose to any caller or unknown visitor the identity
  of or information about your family.
- Call DVA Security office at telephone numbers 8108484 and 8108787 for any assistance.

#### II. HOLIDAY WORK SCHEDULE

#### CLOSE

Administration/Post Office Dec. 24 to Dec. 25 and Dec. 30 to Jan. 3

Sports Facilities Dec. 25, and Jan. 1

Streetsweepers Dec. 25, Dec. 30 and Jan. 1 Libre Pasahe Dec. 25, Dec 30 and Jan. 1

SECURITY OFFICE OPEN 24/7

### III. NO GARBAGE COLLECTION ON DECEMBER 31, 2015

There will be <u>NO</u> garbage collection on December 31, 2015. Garbage collection will resume on January 1, 2016.

Thank you and MERRY CHRISTMAS!

MAMERTO R. RODRIGUEZ

Village Manager