

**DASMARIÑAS VILLAGE ASSOCIATION, INC.,
COMMITTEE ON ELECTIONS**
1417 Campanilla Street, Dasmariñas Village
Makati City

DVA ELECTION RULES
2023 ANNUAL GENERAL MEMBERSHIP MEETING

I. Qualified Voter

1. Any member who is not delinquent in the payment of Association dues and has no delinquent accounts with Dasmariñas Village Association, Inc., is not in violation of the Amended By-Laws, Rules and Regulations of DVA, the provisions of Republic Act No. 9904, otherwise known as the Magna Carta for Homeowners and Homeowners Association, and the Deed of Restrictions in all of his/her properties in the village including those under a corporation shall be entitled to vote for each lot owned. Provided, an owner-resident shall be entitled to two (2) votes, an owner of a vacant house or lot shall be entitled to one (1) vote, and a long-term lessee, usufructuary or legal occupant shall be entitled to one (1) vote upon submission to the Association of a written consent or authorization from the owner of the lot or house that he is legally occupying as provided in Article II, Section 1 (a) in relation to Article III, Section 1 of the Amended By-Laws, Rules and Regulations of DVA. Provided further, an owner-resident is one who owns a lot and house in the village and resident, long-term lessee, usufructuary and/or legal occupant are all eligible to vote during the election, the maximum number of votes allowed shall be two (2) votes for each lot.

II. Ballot

1. The Ballot shall state the names of the candidates for Governor in alphabetical order based on the surname of the candidates and with a ballot number.
2. Ballots shall be released to the Members together with the List of Qualified Candidates.
3. Ballots may be cast at the DVA Office during office hours.
4. Members may request that a ballot box is brought to their residence within DVA for purposes of casting their ballot. The request should be sent by email to dvaadmin@dva.org.ph no later than March 6, 2023.

5. All ballots shall be placed in the envelope provided by DVA and sealed.
6. Should the original ballot be lost, a replacement ballot may be given provided there is a request in writing from the member or proxy holder. The replacement ballot shall be stamped "Duplicate" and should be approved and signed by two members of the Committee on Election.
7. The deadline for casting of all accomplished ballots shall be 5:00 p.m. of March 11, 2022. Thereafter, no ballots shall be accepted. The official wall clock at the DVA Office shall be the official basis of time.
8. All persons involved in the casting and collection of ballots shall observe health protocols then in force as published by the IATF.

III. Ballot Boxes

1. DVA shall provide one (1) ballot box. In the event the ballot box is filled, the DVA shall provide a second ballot box and so on and so forth. DVA may also provide a separate ballot box for mobile casting of votes.
2. The ballot box(es) shall have two (2) separate locks, the keys of which shall be kept by two (2) different members of the Committee on Elections.
3. The ballot boxes shall be kept in the Village manager's Office which must be closed and locked during non-office hours.

IV. Canvassing and Counting

1. The Committee on Elections shall immediately canvas and count the ballots cast upon the lapse of the deadline for submission of ballots. The Committee on Elections may engage the services of a reputable third party to assist with the canvassing and counting of ballots.
2. Canvassing and counting of ballots shall be performed at the DVA Pavilion.
3. Every candidate shall be entitled to two (2) watchers.

4. All persons involved in the canvassing and counting of ballots, including the representatives of the candidates, shall observe health protocols then in force as published by the IATF.
5. In the event of tie among candidates who receive the same number of votes cast, the deadlock, as much as possible, shall be resolved amicably by the candidates involved. However, should no candidate be willing to withdraw to break the tie, the issue shall be settled by whoever win the most number from three (3) tosses of a coin to be conducted by the Commission on Elections.
6. The seven (7) candidates with the highest number of votes shall be declared elected Governors for the year 2023 to 2024. Note: Candidates 1, 2, 3 and 7 are running with caution in line with the appeal of DVA for the DHSUD to approve its 2020 Amended By-Laws, concerning the two (2)-year term of the four (4) elected Governors garnering the highest number of votes, beginning with the 2021 DVA Board.

V. Proclamation

1. The newly elected Governors shall be proclaimed by the Committee on Elections during the AGM. The Committee on Elections shall rank the newly elected Governors according to the number of votes that each one received.
2. Any protest shall be entertained only after the proclamation.
3. Recount of votes shall be allowed only for questioned invalidated votes.

VI. The Committee on Elections may be contacted by email at dvaadmin@dva.org.ph