



D.V.A. CIRCULAR NO. 2020–44

December 21, 2020

DVA SECURITY REMINDERS / HOLIDAY WORK SCHEDULE

Dear Residents,

I. Security and Safety

For some residents who may be taking a vacation this holiday season, listed below are some security reminders for you and your household helps:

- **Ensure that all doors, windows, and access to your houses are properly locked.**
- **Assign a trusted caretaker to look after your property for the duration of your vacation.**
- **Unplug all electrical appliances from the outlet or shut down the main switch if nobody will be left in the house.**
- **Keep combustible materials properly stored.**
- **Instruct your staff not to disclose to any caller or unknown visitor the identity of or information about your family.**
- **Call the DVA Security office at telephone numbers 8 810 8484 and 8 8108787 for any assistance.**

II. Holiday Work Schedule

| Particulars | CLOSE |
|---|--|
| DVA Office | December 23, 2020 (half day) December 24 to 26, 30 to 31, 2020 January 1 to 2, 2021 |
| Sports Facilities (Gym & Tennis Court) | December 25 and December 31, 2020 January 1, 2021 |
| Street sweepers | December 25 and December 31, 2020 January 1, 2021 |
| Security Office | OPEN 24/7 |

III. GARBAGE COLLECTION

There will be NO garbage collection on December 31, 2020, and January 1, 2021. The collection will resume on January 2, 2021.

Should you have questions or need more information concerning the above, please don't hesitate to call DVA Office at 8 843 2262 loc. 125 or thru mobile number +63 917 701 6750.

Thank you and have a blessed holiday! Keep safe always!

DVA Management